



Datele de contact sunt contra cost. Detalii aici: <https://www.rabota.md/ro/prices/cv>

Manager de resurse umane

Despre mine

Sunt o persoana bine educata, comunicabila.

Prefer mereu sa fiu la timp pe loc. Îmi place disciplina si când mereu este lucru activ!

Prefer cunostinte noi in diferite domenii!

Experiența profesională

Social Media Manager (SMM) · Companie straină · Chișinău

Iunie 2024 - Octombrie 2024 · 4 luni

- Publicitate pe rețele de socializare (Facebook) în Paris!
- Executarea de bannere pentru companie! Lucru în Canva.
- Formarea fișierului Excell si menținerea lui după cerințele cobducerii!

Competențe: Publicitate Online

Recruiter · Customagic SRL · Chișinău

Noiembrie 2023 - Februarie 2024 · 4 luni

- Recruiting suitable candidates for vacant positions.
 - Discussions with potential candidates!
- At this job I worked freelance!

Administrator, HR recruiter · Blue Shark · Chișinău

Septembrie 2020 - Octombrie 2022 · 2 ani 1 lună

Experience:

- Administration of the online store.
- Directing customers on the phone.
- Work with the 1C program.

A year later I started recruiting staff(freelnace).

HR recruiter · Extend Supports · Chișinău

August 2021 - Februarie 2022 · 7 luni

- 👤 26 ani
- ♀ Feminin
- 📍 Chișinău
- 💰 20 000 MDL

TOP Competențe

- **Publicitate Online** · 5 luni

Preferințe

- Flexibil
- Full-time

Limbi

- **Română** · Fluent
- **Rusă** · Fluent
- **Engleză** · Mediu

I started with staff recruitment for an international company.
Selection of candidates for the right position. We recruited: sales agents, accountant, security agents, lawyers.

I returned in June to the position of Human Resources Specialist.
-In terms of obligations, I had to modify or carry out employment contracts, work with leave requests and orders for each request.
- Work with time tables.
- Work with the Emigration Office.
- Work with the banks for submitting work cards.

HR · Maestro-Nut · Chişinău

Aprilie 2021 - August 2021 · 5 luni

Experience:

- Writing and posting announcements on employment platforms.
- Analysis of CVs sent by candidates.
- Carrying out trainings for sales agents.
- Recruiting suitable candidates for vacant positions.
- Discussions with company staff.
- Registration of paid and unpaid holidays.
- Drafting of employment contracts.

HR · Customagic SRL · Chişinău

Decembrie 2019 - Septembrie 2020 · 10 luni

Experience:

- Writing and posting announcements on employment platforms.
- Analysis of CVs sent by candidates.
- Carrying out trainings for sales agents.
- Recruiting suitable candidates for vacant positions.
- Discussions with company staff.

Domeniul dorit

- Resurse Umane

Studii: Superioare

Institutul de Criminologie

Absolvit în: 2021

Facultatea: Psihologie și juridica

Specialitatea: Psychologist

Cursuri, training-uri

Institutul de Criminologie

Absolvit în 2021

